

## BUS SAFETY INSPECTION CHECKLIST

<b>1. INCIDENT NAME/NUMBER</b>	<b>2. ORDER/REQUEST NUMBER</b>
<b>3. OWNER/VENDOR NAME &amp; COMPANY NUMBER</b>	
<b>4. AGREEMENT, PO, CONTRACT NO.</b>	<b>5. EXPIRES</b>
<b>6. MAKE</b>	<b>7. MODEL, TYPE</b>
<b>8. SERIAL NO./VIN</b>	<b>9. LICENSE NO.</b>

<b>* Safety Items, <u>Do Not Accept Until Repaired</u></b>	Pre-Use		Release	
	Yes	No	Yes	No
1. DOT inspection in previous 12 mths when required *				
2. Gauges and lights *				
3. Seat belts *				
4. Glass and mirrors *				
5. Wipers and horn *				
6. Clutch pedal: proper adjustment, ¾" free travel				
7. Cooling system: check radiator and hoses				
8. Oil level/condition: full and clean				
9. Battery: check for corrosion, loose terminals, tie downs				
10. Fuel system *				
11. Electrical system: alternator and starter working				
12. Engine running: check for knocks and leaks				
13. Transmission: check for leaks				
14. Steering ( <i>See specialty items</i> ) *				
15. Tie rods, ball joints: check for looseness or bent *				
16. Lubrication: check for dry fittings				
17. Brakes ( <i>See specialty items</i> ) *				
18. Drive line/U-joints: check for looseness				
19. Springs and shocks *				
20. Differential: check for leaks				
21. Exhaust system ( <i>See specialty items</i> ) *				
22. Frame *				
23. Tire and wheels: ¼" front, 3/16" rear tread required *				
24. Accessories: jack, lug wrench, mounted spare				
25. Body and interior condition: describe & locate damage on back side of form				
26. Emergency Equipment required: ___ Fire Extinguisher Spare fuses ___ Reflectors ___ Chock Blocks *				
27. Operator(s) properly licensed:				
State ___ License No. ___ Class ___				
Endorsements ___ Med Cert Exp Date ___				

<b>11. RELEASE INSPECTION</b>	
MILES _____	DATE _____ TIME _____
VENDOR SIGNATURE: _____ TITLE _____	
INSPECTOR NAME: _____ TITLE _____	
Print	

<b>10. PRE-USE INSPECTION</b>	
1 REJECTED	
MILES: _____ DATE: _____ TIME: _____	
INSPECTOR NAME: _____ TITLE: _____	
PRINT	
1 ACCEPTED	
MILES: _____ DATE: _____ TIME: _____	
VENDOR SIGNATURE: _____ TITLE: _____	
PRINT	
INSPECTOR NAME: _____ TITLE: _____	
PRINT	

<b>Bus Specialty Requirements</b>	Yes	No
<b>1. PERSONAL PROTECTIVE EQUIPMENT (PPE):</b> Flame Resistant Clothing, Boots, Gloves, Hardhat & Fire Shelter.		
<b>2. SAFETY CAGE:</b> Nets WILL NOT be accepted.		
<b>3. EMERGENCY DOORS:</b> Marked with 1-inch letters and identified with a red electric lamp that works when lights are needed. 393.92 1. No emergency exit sign over rear door (if cage in rear) 2. If required roof hatch minimum size is 13"X17" 3. All exits shall be properly labeled		
<b>4. DRIVE SHAFT PROTECTION:</b> Must have at least one guard or bracket at the end of the shaft that would prevent whipping of the shaft in the event of failure.		
<b>5. EXHAUST SYSTEM:</b> Gas Powered Buses: Tailpipe will exit at or within 6" forward of the rear most part of the bus. Diesel Buses: Tailpipe will exit within 15" of the rear most part of the bus or to the rear of all doors or windows designed to be opened except windows designed to open solely as emergency exits 393.83 No exhaust leaks will be tolerated, no temp repairs.		
<b>6. SPARE TIRE:</b> Full size, mounted on wheel required on all buses: tire must be secured.		
<b>7. STEERING SYSTEM:</b> 393.209 See table in CFR book for maximum steering lash allowed. Gear box, u-joints, ball joints and tie rods must be in good condition. Power steering systems will NOT have ANY leaks. Belts in good condition, steering wheel spokes may not be cracked or missing.		
<b>8. BRAKES:</b> Parking brake must hold, air brakes must meet front protection regs and have low air warning devices and working air pressure gauge. Slack adjusters must be properly adjusted. Brake lining will conform to specs. NO leaks of air or fluid allowed.		

<b>COMMENTS:</b>

